



YSGOL GYMRAEG PEN-Y-GROES  
ANNUAL REPORT TO PARENTS BY THE GOVERNING  
BODY  
2020/2021

Dear Parent / Guardian,

We are pleased to present the Governors' Annual Report for Ysgol Gymraeg Pen-y-Groes in accordance with the School Governors' Annual Report (Wales) Regulations 2011.

We hope you enjoy reading about our school's successful year. Please feel free to contact the Chair of Governors or the Head teacher if you would like more information or would like to comment on this report.

Yours sincerely,

Mike Landers

Chairman

Ysgol Gymraeg Pen-y-Groes,

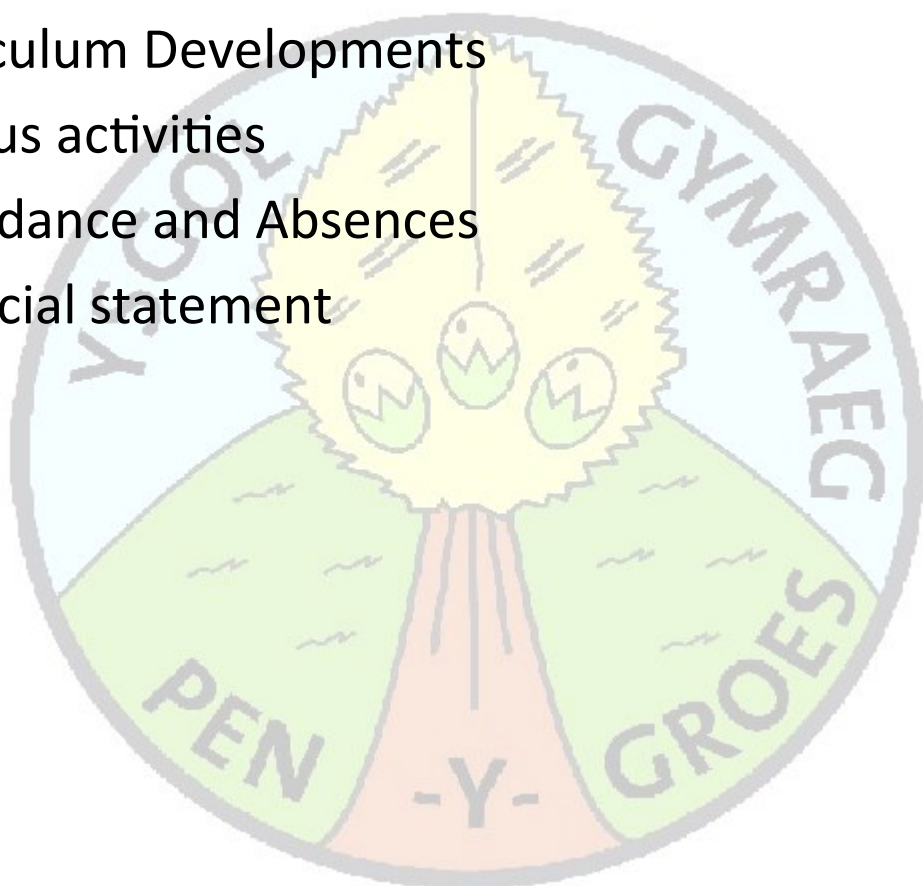
Bryn Celyn,

Caerdydd, CF23 7EH

Telephone number: 029 2073 5723

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## **Word from the Chair of the Governing Body**

It gives me great pleasure to be able to present this year's Governors Annual Report. It covers the School Year from September 2020 to July 2021 and reflects on possibly the strangest times in the provision of Education for the second year running.

The Governors wish to thank Mrs Fenner and all members of the teaching and non teaching members of staff for their strong leadership and continued dedication, support and commitment to the School and its pupils.

We benefit from a large amount of hardworking support staff including our Office Administrator, kitchen staff, our Caretaker and our cleaners. This Academic year has witnessed the diligence and dedication of each. As a School Community we are indebted to you.

I am very grateful to fellow Governors who gave up so much time throughout this period. Their duties have included Financial Management, the School Improvement Plan,

Throughout this pandemic, the support of pupils and parents has been outstanding. Our staff have been appreciative of the letters of support from Parents, Guardians and Carers. These kind words have meant so much during these challenging times.

This Report sets out the activities that our pupils have been enjoying. It is a celebration of our achievements. Our school community is working towards a common goal : to give every child an excellent education whilst feeling happy, safe and valued.

You are welcome to get in touch with the Chair of Governors or the Headteacher should you wish to have additional information, or if you would wish to make a comment about this report.

We thank all parents, guardians and carers for your continued support.

Kind regards,

Mike Landers, Chair of Governors

## 2. School Governors

<b>Governing Body</b>		<b>Governing Body Term Ends</b>
Chair of Governors	Mr Mike Landers,(Local Authority Governor) Ysgol Gynradd Gymraeg Pen y Groes Pentwyn, Caerdydd CF23 7EH	04.04.201
Vice Chair	Dr Mathew Pugh (Parent)	06.11.21
Head teacher	Anne Fenner	
Governors Clerk	Mr Brett Jones Ysgol Gynradd Gymraeg Pen y Groes Pentwyn, Caerdydd CF23 7EH	
Parent Governors	Dr Mathew Pugh Mrs Kerri Evans Mrs Joanne Childs-Hill Ms Billie-Anne Llewellyn	06.11.21 04.03.23 10.12.22 04.06.23
Local Authority Governors	Ms Ailsa Newton Mrs Samsunear Ali	30.04.21 24.03.21
Community Governors	Mr Gary Ellis Sarah Willis	10.12.22 01.02.21
Staff Governors	Nia McGuffie (Teaching staff representative)  Ruth Morgan (Assistant staff representative)	07.10.22  26.09.21

## Sub-Committees of the Governing Body

Discipline and exclusion of pupils : Mr Mike Landers, Mrs Kerri Evans, Mr Gary Ellis

Staff Disciplinary and Dismissal : Mrs Joanne Childs-Hill, Mrs Kerri Evans, Mrs Samsunear Ali

Finance and Staffing: Mr Mike Landers, Dr Mathew Pugh, Mrs Anne Fenner, Mrs Joanne Childs-Hill

Building/Health and Safety: Mrs Ruth Morgan, Mrs Anne Fenner, Dr Mathew Pugh, Mrs Sarah Willis, Mrs Joanne Childs-Hill

Performance Management/Pay Review : Mr Mike Landers, Mrs Kerri Evans, Mrs Joanne Childs-Hill

Grievance: Mrs Sarah Willis, Mrs Ailsa Newton, Ms Kerri Evans, Mrs Samsunear Ali

General Complaints: Mrs Kerri Evans, Mrs Ruth Morgan, Ms Ailsa Newton

## 2. Information about the school

### Staffing 2021-2022

Nursery : Mrs M Williams (T) Mrs K Rees (TA)

Reception : Mrs S Giles (T) Mrs L Gallivan (TA until Dec 2021) Mr N Mathias (supply TA) from Jan 2022

Y 1 : Mr Jonathan Hughes (T) Miss L Bailey (TA)

Y 2: Miss C Evans (T) 1 ANO (TA through supply agency)

Y 3 & 4 : Mrs N McGuffie (T) until Dec 2021 Miss I Williams (T) Dec 2021—Aug 2022

Y 5 & 6 : Mr R Chappell (T)

ALNCo : Mrs N McGuffie (until Dec 2021) Ms R James (From Feb 2022)

PPA Teachers: Miss I Williams until Dec 2021 Ms R James(T) Feb 2022—Aug 2022 Mrs A Fenner

Wellbeing Class : Mr G Jones (T) Mrs C Canham (TA) Mr S Canham (TA)

School clerk : Mrs R Morgan

### Consortium Challenge Advisor: Mrs Meinir Howells

Pupil numbers —September 2021

Nursery : 12

Reception : 19

Y 1 : 17

Y 2 : 15

Y 3 : 11

Y 4 : 15

Y 5 : 23

Y 6 : 7

Term dates 2021—2022

Term	Term Starts	Half Term		Term Ends
<b>Autumn Term</b>	Thursday September 2 2021	Monday October 25 2021	Friday October 29 2021	Friday December 17 2021
<b>Spring Term</b>	Tuesday January 4 2022	Monday February 21 2022	Friday February 25 2022	Friday April 8 2022
<b>Summer Term</b>	Monday April 25 2022	Monday May 30 2022	Friday June 3 2022	Monday July 22 2022

**May day Bank Holiday : Monday 2nd of May 2022**

## **Organization/School Organization**

**Type: Primary**

**Age Range: 4-11**

**Teaching time per week: Foundation Phase: 22 hours and 30 minutes**

**Key Stage 2: 22 hours and 55 minutes**

### **Lockdown 2021**

Due to the Covid-19 pandemic school was required to close to the majority of pupils between January and February 2021 with a gradual return to school for the Foundation Phase on February 23 and the Key Stage 2 pupils on the 15th of March.. During this time staff prepared online work live lessons for pupils using the Hwb site and Google Classrooms. All staff meetings and Governing Body meetings were held digitally. Also, during this time all staff also worked at a Hub within the school for vulnerable pupils and pupils who's parents were critical workers.

### **4. Curriculum Developments/ Category of schools**

In January 2015 every school's ability to improve was categorised as a colour based on the previous three years' data. In January 2020 the school was categorized based on the results of the Foundation Phase and Key Stage 2 results. For January 2019/20 the school remained in the green category. There was no categorization of schools in January 2021.

### **End of Foundation Phase assessments**

No Teacher Assessments or National Tests were conducted this year due to the lock-down period.

### **End of Key Stage 2 Results**

No Teacher Assessments or National Tests were conducted this year due to the lock-down period.

### **Healthy Schools**

The school has achieved Stage 3 of the Healthy Schools program and promotes healthy eating throughout the school.

Children in the Foundation Phase are encouraged to bring a piece of fruit on a daily basis and receive free milk every day. In Key Stage 2, pupils are encouraged to bring fruit to school daily to eat during playtime.

Every child is also encouraged to bring a bottle of water to school on a daily basis. Drinking water is available to all children throughout the day.

Health Education is a significant and integral component of the curriculum for all pupils so that they acquire knowledge and understanding of health issues and develop the appropriate skills and attitudes which lead to a responsible and healthy lifestyle.

Sex Education and Substance Misuse education are taught within the framework of the school's health education programme at appropriate stages in the pupils development.

## **Siarter Iaith / Welsh Charter**

The school has so far achieved the Bronze Award for the Welsh Charter which supports the Welsh Government's aim to have 1 million Welsh speakers by 2050.

## **Fairtrade Day**

No Fairtrade Day was held due to the lockdown period.

## **E-Safety**

The school held e-safety lessons and the children undertook a variety of learning and discussion activities. They learnt the importance of keeping safe online and what steps to take if they became concerned with any online activity by others.

## **Visits and Visitors**

Educational visits were unable to take place this academic year due to the Coronavirus pandemic however the staff and pupils made the best of the local area and arranged many visits to Parc Coed y Nant. Pupils and staff fulfilled a challenge to walk the distance from Ysgol Pen-y-Groes to Ysgol Penygroes in Llanelli and to the Penygroes village in North Wales by walking daily down to the Parc.

Although no educational visits could be held the school arranged numerous visitors to speak with the children during the year online.

The pupils celebrated the 20 year celebration of the 'Welsh Children's Poets' and held online sessions with many of the past Welsh Children's Poets. It was a very successful week and the school won a signed poster for all the hard work completed.

Pupils also benefitted from a week of talks from numerous people during our Black Lives Matter week and spoke with pupils from some of Cardiff High Schools about their experiences as well as stars from sport e.g. Colin Charvis.

The Police also held virtual sessions for [pupils in Reception and Year 3 and the school dentists spoke to the Foundation Phase about oral hygiene. Kerbracft sessions were also held online for pupils in year 1 and 2 and Year 4 had an online session with Jo Stevens the local AM to discuss ways to improve the local area.

During the 'Open your eyes week' pupils in years 3-6 took part in online sessions with a variety of businesses e.g. Intofilm, Balfour Beatty, Transport Wales, Screen Alliance Wales, Bad Wolf Productions, the Fire Service and Virgin Money. These were informative sessions connecting to the world of work.

Years 4, 5 and 6 were fortunate to work with the artist Isabel Adonis creating pieces of artwork using Isabel's style.

Year 6 pupils attended the 'Crucial Crew' online sessions looking at personal safety and were fortunate to be able to attend two transition days at Ysgol Bro Edern during the summer term.

Following staff training from Technocamps (Swansea University) the pupils had some opportunities to take part in some online sessions to develop their Computational Thinking.

The school has also been fortunate to work with a team of experts through the 'Lead Creative Schools Project' where the year 3 pupils gained many wonderful creative experiences.

During the summer term the pupils developed their circus skills with TK Arts and had fun spinning plates and juggling.

## **Special Educational Needs**

Following the school's policy on the identification of pupils with SEN the number of pupils who were registered at each stage of the Code of Practice as of July 2020 is: 12.9%

Pen-y-Groes is an inclusive school and intervention at any stage is within the context of whole school provision.

The graduated response specific to SEN, which is in line with the SEN Code of Practice 2002, recognises that there is a continuum of needs. Stage one is the effective whole school inclusion of pupils with SEN and any support strategies needed for individuals will be implemented by class teachers.

## **School Action (SA)**

If a child makes very little or no progress at stage one they will be placed on SA. At this stage the pupil will have an Individual Educational Plan or Individual Conduct Plan (IEP / ICU) which includes 3 targets. These plans are reviewed each term.

## **School Action + (SA +)**

If adequate progress is not made at SA, the SENCo, in consultation with parents/carers, may conclude that further support and advice is needed. A child will be placed on SA+ and school will seek external advice from health workers, specialist teachers or the educational psychology service.

## **Statement**

In a few cases, it is possible that the school needs to consider, in conjunction with parents and external agencies, that a statutory assessment is required. The school uses the LEA guidelines to help make any such decisions. If the pupil has severe needs, a statement of additional needs is issued by the LEA.

All pupils registered at School Action level, or above, have an Individual Development Plan which are regularly examined to establish their continued relevance and appropriateness. As a result, the stage that a pupil is identified as functioning at may change in order to meet his or her needs.

## **School priorities for 2020/21:**

PRIORITY 1: Improve the fluency, understanding and analytical skills of reading to increase learners' reading ages in English and Welsh

PRIORITY 2: Improve mathematical fluency through Big Maths Online

PRIORITY 3: Develop the understanding of teachers and teaching assistants in the school so that they can teach Science and Technology to the highest possible standards. Develop the ICT skills of school staff and pupils ensuring they are competent in creating and accessing virtual / blended learning.

PRIORITY 4: Implement a strategy to ensure compliance with the new ALN Code of Practice to ensure that everyone has access to ALP. Support the school's most vulnerable pupils who are underachieving and have not made significant progress in the range and since the lock-down period

PRIORITY 5: Look at and develop the model of Schools as Learning Institutions with a focus on leadership development in learning. Develop staff and pupil leadership capacity through research projects.

## **5. Various activities**

### **Extra Curricular Clubs**

The usual after school extra curricular clubs were paused this academic year due to the continuation of the Coronavirus pandemic.

### **Welsh Government Funded Free Breakfast Scheme**

The free breakfast club started in the school in September 2015. The purpose of the breakfast club is to supply breakfast for those who would not be given some otherwise.

### **Charity Events**

The children wore spots or pyjamas in aid of Children in Need and raised £193.05.

### **Ffrindiau**

Although it was not possible to arrange many activities on the school site during the academic year. The PTA—Ffrindiau were still able to raise money for the school. Many thanks to all involved in organising and for all your contributions to these events. Events: Christmas Chocolate Boxes and a Halloween Competition.

### **Ysgol Bro Edern**

We as a school have developed very strong links with Ysgol Bro Edern and have been involved in a number of working groups with staff from Bro Edern and the other schools in the Bro Edern cluster. We have been working on creating a new curriculum for all the pupils in the cluster schools which will ensure progression through to Ysgol Gyfun Gymraeg Bro Edern. An INSET day was held with Bro Edern for all cluster school staff looking at planning for the new Curriculum for Wales and was held online. Miss Rhian Shannon worked every week with year 6 pupils teaching German in preparation for Bro Edern.

### **Sporting Activities**

During lunchtimes staff are present to play games and encourage the children's language and personal and social skills. Sports Day was possible this year although without the parents on site to support the pupils races. Well done to team Celyn on winning the sports day this year.

## **Working with other schools**

The school worked with the Bro Edern Cluster schools through planning for class themes in the Spring Term. The year 6 pupils attended Ysgol Bro Edern at the end of the summer term as part of their transition days.

## **Eisteddfod**

Most pupils had the opportunity to take part in this year's school Eisteddfod and many pupils went on to compete in the Cluster Schools Eisteddfod. Well done to all pupils who took part this year and to all the staff for training the pupils.

## **Year 6**

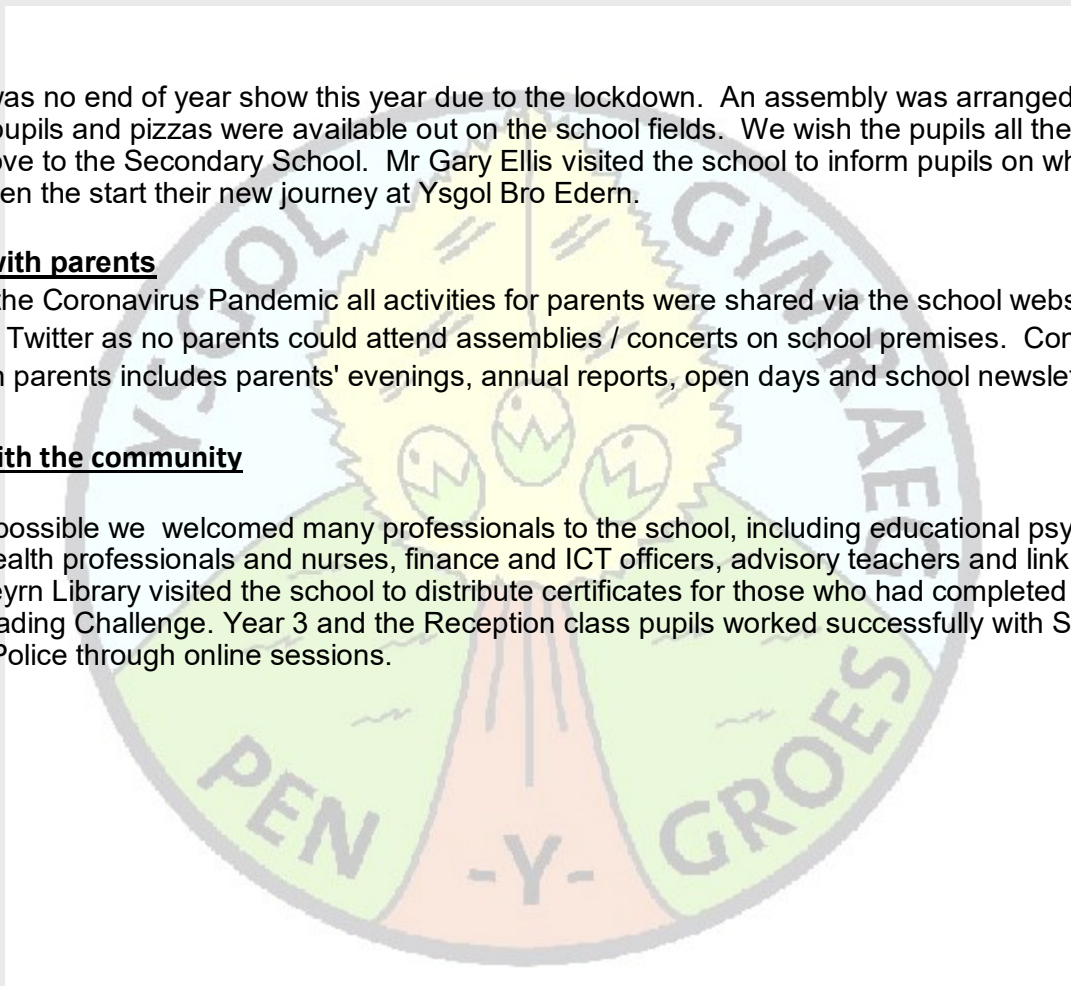
There was no end of year show this year due to the lockdown. An assembly was arranged for the year 6 pupils and pizzas were available out on the school fields. We wish the pupils all the best as they move to the Secondary School. Mr Gary Ellis visited the school to inform pupils on what to expect when they start their new journey at Ysgol Bro Edern.

## **Links with parents**

Due to the Coronavirus Pandemic all activities for parents were shared via the school website or through Twitter as no parents could attend assemblies / concerts on school premises. Communication with parents includes parents' evenings, annual reports, open days and school newsletters .

## **Links with the community**

Where possible we welcomed many professionals to the school, including educational psychologists, health professionals and nurses, finance and ICT officers, advisory teachers and link officers. Llanedeyrn Library visited the school to distribute certificates for those who had completed the Summer Reading Challenge. Year 3 and the Reception class pupils worked successfully with South Wales Police through online sessions.



## **Equality and Diversity**

Ysgol Gymraeg Pen-y-Groes has an equal opportunities policy and the Governors and the Head teacher are aware of their duty to promote equal opportunities and good relations. The school records and monitors racist incidents and how they are resolved. The Governing Body is also encouraged to report on these incidents for pupils, parents and the LEA. For further information see National Assembly for Wales Circular 3/99 "Pupil support and racial inclusion".

All pupils are entitled to a broad and balanced curriculum regardless of their disabilities. The school strives to prevent disabled pupils being treated less favourably than other pupils. We regularly evaluate our performance to ensure that every child's needs are met. The school has a strategic policy and accessibility plan. The new school building has good access and a disabled toilet. The school has no disabled pupils in attendance at present.

## **6. Attendance and Absences**

The School Attendance Target was 95%. This was not achieved during the last academic year. The percentage of attendance was: 87.79% (However these figures include a lockdown in the Spring Term).

Non-authorized absence is described as absence from school for any period because of a premeditated or spontaneous act by the pupil or parent or both. This includes parentally condoned absences.

Authorized absence is where the school has given approval for a pupil of compulsory school age to be away or has accepted an explanation afterwards as a satisfactory reason for absences.

The school works closely with the Attendance Officer monitoring absences of pupils and will work with any family where there are concerns regarding attendance by offering support and guidance.

## **Fixed Penalty Notices**

In Wales, legislation (The Education (Penalty Notices) (Wales) Regulations 2013) has given local authorities new powers to issue Fixed Penalty Notices to parents of children and young people who are persistently absent from school and / or pupil referral units (PRUs) without authority.

### **Policies and Prospectus**

A Prospectus is issued to parents when pupils are first admitted to the school. All school policies are reviewed regularly in consultation with staff and governors. All policies are available to view in the school by prior arrangement with the Headteacher.

### **Buildings / Health and Safety**

The Governors are proud of the way the pupils and visitors respect the building. The building is one to be proud of, with the latest modern facilities. The children are appreciative of all the work undertaken and the environment offers scope for every child. Every visitor needs to visit the school office in order to gain access to the school and to sign in and out. All school yards are fit for purpose and all gates are securely locked. The school has a Health and Safety Policy in order to ensure a safe environment for all staff, pupils and visitors to the premises.

### **Facilities**

The school has the required toilet facilities for pupils in a school of its size and these are cleaned and checked at both the end and start of the day and throughout the day.

### **Finance**

The 2020/21 financial statement is attached to this report and information regarding the current school year will be available from the school during the spring term. Financial information relating to the school is available for examination at the school, provided that prior arrangements are made with the Headteacher.

### **Governors' Expenses**

No claims for expenses were submitted.

### **ESTYN Recommendations 2012**

Priority 1: Raise the standards of children's extended writing skills in both languages across the curriculum.

Priority 2: Improve the quality of teaching.

Priority 3: Strengthen the procedure for assessment and assessment for learning.

Priority 4: Strengthen the self-evaluation procedure and ensure that stakeholders are involved in the process.

Priority 5: Develop the role of the governing body as a critical friend

Priority 6: As a matter of urgency, ensure stability in the school leadership.

The return visit by the ESTYN team in Spring 2014 indicated that good progress had been achieved towards each recommendation and that they would revert to the normal cycle of Inspections.



<b>Central Services/Gwasanaethau Canolog</b>			
School Meals/Prydau Ysgol	9,230		9,230
Service Level Agreements/Trefniadau Lefel	28,323		31,871
<b>Total for Central Services/Cyfanswm ar gyfer Gwasanaethau Canolog</b>		<b>37,553</b>	<b>41,101</b>
<b>Income/Incwm</b>			
Additional Central Funding/Nawdd Canolog	-54,290		-12,545
Community Education/Addysg Cymunedol	0		0
Donations/Rhoddion	-4,500		0
Lettings/Gosodiadau	0		0
Other Income/Incwm arall	0		0
Grant Income/Incwm rhent	0		-99,767
Sales/Gwerthiannau	0		0
School Meals Recharge/Talu am Brydau Ysgol	0		0
Training and Tuition Income/Incwm Hyfforddiant	0		0
<b>Total Income/Cyfanswm Incwm</b>		<b>-58,790</b>	<b>-112,312</b>
<b>Interest and Other/Llog ac Arall</b>			
Interest on investments/Llog ar fuddsoddiadau	0		0
School Investments/Buddsoddiadau Ysgol	0		0
Withdrawal Investments/Buddsoddiadau Dileadau	0		0
School Deficit/Gwariant Ysgol			
Temporary Loans/Benthyciadau Dros Dro	0		0
Temporary Loans/Benthyciadau Dros Dro	0		0
Interest/Llog	0		0
<b>Total Interest and Other/Cyfanswm Llog ac</b>		<b>0</b>	<b>0</b>
<b>Total Net Expenditure/Cyfanswm Gwariant</b>		<b>793,795</b>	<b>705,658</b>
Less Uninvested Balance Brought Forward/Llai'r Balans na fuddsoddiwyd a ddygwyd ymlaen		-43,175	
Less earmarked Rates/Llai'r Cyfraddau a glustnodwyd		0.00	0.00
Contribution to / from balances/Cyfraniad i / o			44,962
<b>Revised net expenditure/gwariant net</b>		<b>750,620</b>	<b>750,620</b>

#### Summary/Cyfnoddeb

#### Total resources available in 2020-2021 / Cyfanswm adnoddau ar gael yn 2020-2021

	£
School balances Brought forward from 2019-2020/Balansau ysgol a ddygwyd ymlaen o 2019-2020	43,175.27
School Loans Brought forward from 2019-2020/Benthyciadau Ysgol a Ddygwyd ymlaen o 2019-2020	0.00
Prior Year Adjustment/Cyn Addasiad Blwyddyn	0.00
Total delegated resources/Cyfanswm adnoddau dirprwyedig	750,620
<b>Total/Cyfanswm</b>	<b>793,795.27</b>

Actual Expenditure/Gwariant Cyflawnedig	705,658.41
Less change in investments/Llai'r newid mewn buddsoddiadau	0.00
Less Movements in Temporary Loan/Llai'r Symudiadau â Benthyciadau Dros Dro	0.00
Less variance in earmarked rates/Llai'r amrywiad â chyfraddau a glustnodir	0.00

#### Total balance carried forward to 2021-2022/Cyfanswm Balans a ddygwyd ymlaen i

	£
Uninvested Balance as at 31st March 2021/Balans na fuddsoddiwyd ar 31 Mawrth 2021	88,136.86
Invested Balance as at 31st March 2021/Balans a fuddsoddiwyd ar 31 Mawrth 2021	0.00
Outstanding Loans as at 31st March 2021/Benthyciadau dros ben ar 31 Mawrth 2021	0.00
<b>Total Balances held as at 31st March 2021/Cyfanswm Balansau ar 31 Mawrth 2021</b>	<b>88,136.86</b>