



## YSGOL GYMRAEG PEN-Y-GROES

### ANNUAL REPORT TO PARENTS BY THE GOVERNING BODY 2014/2015

Dear Parent/Guardian

We are pleased to present the Annual Report of the Governors of Ysgol Gymraeg Pen-y-Groes in accordance with the School Governors Annual Report Regulations (Wales) 2011.

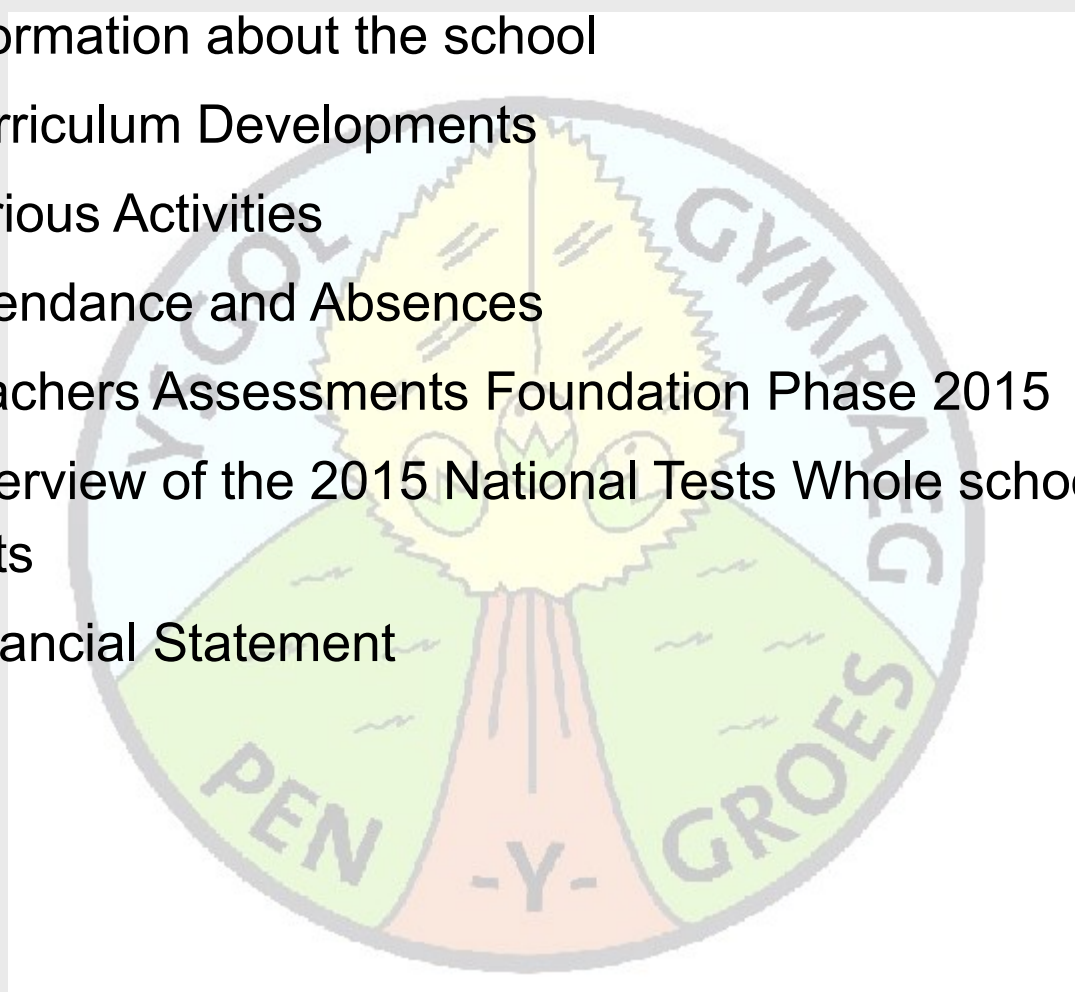
We hope that you will enjoy reading about our School's successful year. You are welcome to get in touch with the Chair of the Governors or the Headteacher should you wish to have additional information, or if you would like to make a comment about this report.

Yours sincerely,  
Mike Landers  
Chair.

Ysgol Gymraeg Pen-y-Groes,  
Bryn Celyn,  
Cardiff, CF23 7EH  
Telephone number: 029 2073 5723

## CONTENTS

Message from the Chair of Governors	1
School Governors	2
Information about the school	3
Curriculum Developments	4
Various Activities	5
Attendance and Absences	6
Teachers Assessments Foundation Phase 2015	7
Overview of the 2015 National Tests Whole school results	8
Financial Statement	9



## 1. Message from the Chair of the Governing Body

It gives me great pleasure to be able to present this year's Governors' Annual report.

The Governors wish to thank Mrs Fenner and all members of the teaching and non-teaching staff for their strong leadership and the continued dedication, support and commitment to the School.

We benefit from the large amount of hardworking support staff including our Office administrator, kitchen staff, our Caretaker and our cleaners. They work tirelessly on behalf of the School.

I am very grateful to fellow Governors who gave up so much time throughout this period. I would like to acknowledge the hard work of my colleagues on the Governing Body which continues to operate mainly through the hard work of its sub committees.

Highlights of this year include the Official Opening of the School by Huw Lewis, Assembly Member and Minister for Education and Skills on Wednesday 11<sup>th</sup> March. Mrs Julia Magill, Cabinet Member for Lifelong Learning and Skills attended with other Authority representatives, Headteachers and friends of the school.

We also introduced the after-school clubs under the aegis of Play Time Extra and preparations are in hand to start the Breakfast Club in September. Both will require a good response from parents to maintain these initiatives.

Our school achievement and performance have been summarised in the following report.

You are welcome to get in touch with the Chair of the Governors or the Headteacher should you wish to have additional information, or if you would like to make a comment about this report.

This report is a celebration of our achievements. Our entire school community is working towards a common goal: to give every child an excellent education whilst feeling happy, safe and valued.

Kind regards

Mike Landers

Chair of Governors

## 2. School Governors

<u>Governing Body</u>		<u>Term Ends</u>
Chair of Governors	Mr Mike Landers, (Local Authority Governor) Ysgol Gynradd Gymraeg Pen y Groes Bryn Celyn Pentwyn, Cardiff CF23 7EH	29.09.16
Vice-Chair	Della Williams (Parent Governor)	16.12.18
Headteacher	Anne Fenner	
Clerk to the Governing Body	Brett Jones Ysgol Gynradd Gymraeg Pen y Groes Bryn Celyn Pentwyn, Cardiff CF23 7EH	
Parent Governors	Paul Tucker	16.12.18
	Caroline Martell-Jones	16.12.18
	Kerri Evans	
Local Authority Governors	Jenny Rathbone AM	27.09.16
	Pamela Williams	27.09.16
Community Governors	Anona Harries	03.02.17
	Lisa Pearce	01.12.17
Staff Governors	Nia McGuffie (Teaching Staff Representative)	31.08.18
	Ailsa Newton ( Non-Teaching Representative)	10.10.16
Governing Body Sub-Committees		

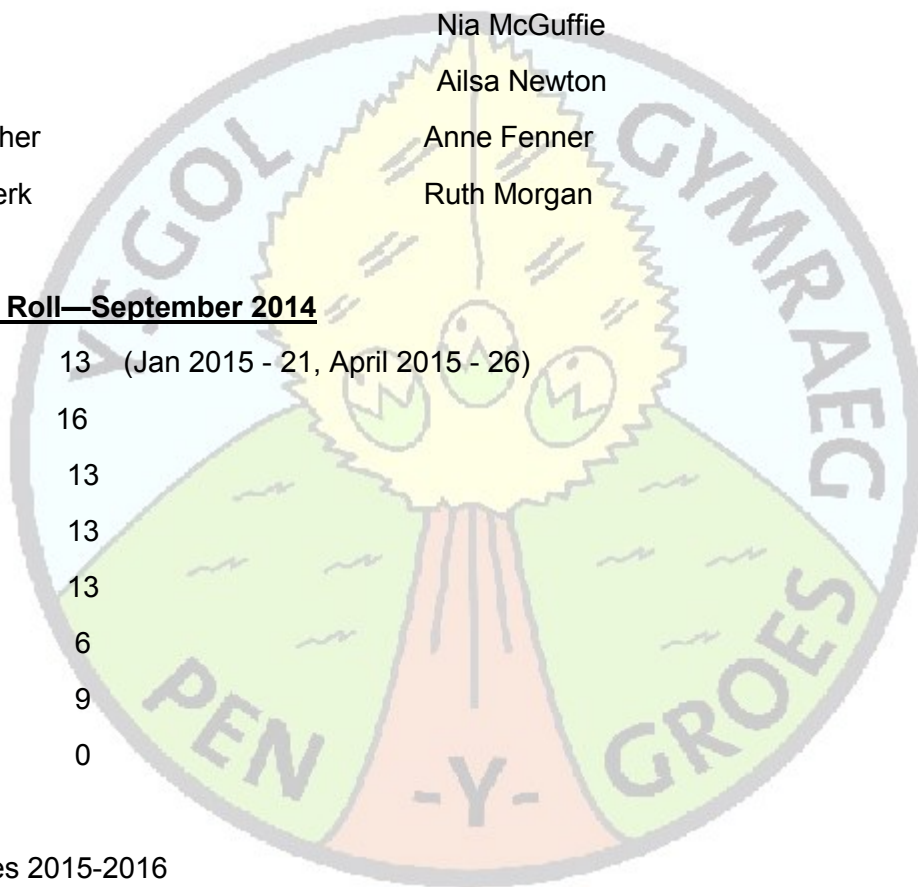
## 2. Information about the school

### Staffing 2014-2015

Nursery	Mari Williams (T) Jessica Hiles (TA)
Reception	Sara Sweeney (T) Lucy Gallivan (TA)
Year 1 and 2	Catrin Devonald am (T) Mari Williams pm (T) Janet Jones (TA)
Year 3 and 4	Catrin Evans
Year 5	Nia McGuffie (T) Catrin Devonald (T)
SENCo	Nia McGuffie
SEN TA	Ailsa Newton
PPA Teacher	Anne Fenner
School Clerk	Ruth Morgan

### Pupils on Roll—September 2014

Nursery	13	(Jan 2015 - 21, April 2015 - 26)
Reception	16	
Year 1	13	
Year 2	13	
Year 3	13	
Year 4	6	
Year 5	9	
Year 6	0	



### Term Dates 2015-2016

Term	Begin	Half Term		End	School Days
<b>Autumn Term</b>	Tuesday 1 September 2015	Monday 26 October 2015	Friday 30 October 2015	Friday 18 December 2015	74 days
<b>Spring Term</b>	Monday 4 January 2016	Monday 15 February 2016	Friday 19 February 2016	Thursday 24 March 2016	54 days
<b>Summer Term</b>	Monday 11 April 2016	Monday 30 May 2016	Friday 3 June 2016	Wednesday 20 July 2016	67 days

May Day Bank Holiday: Monday 1 May 2016

## **School Organisation**

Type: Primary

Age Range: 4-11

Teaching time per week: Foundation Phase : 22 hours and 30 minutes

Key Stage 2 Phase : 22 hours and 55 minutes

## **4. Curriculum Developments**

### Category of schools

In January 2015 every schools ability to improve was categorised as a colour based on the previous three years' data. As a school with only Foundation Phase results as of yet the school was categorised only on the Foundation Phase results rather than Foundation Phase and Key Stage 2 results.

Ysgol Gymraeg Pen-y-Groes was placed in the amber category.

### Teacher Assessments

Year 2 pupils are assessed on the Foundation Phase outcomes and will be given an outcome with-in Language Development, Mathematical Development and Personal and Social Development.

The comparative reports can be seen at the end of this report as well as an overview of the schools performance in the 2015 National Tests.

### Healthy schools

The school has achieved Phase 3 of the Healthy Schools programme and promote healthy eating throughout the school. During the eating healthy day the children learnt about the healthy eating plate and looking after their bodies.

Children in the Foundation Phase are given a piece of fruit on a daily basis and receive free milk every day. In KS2 pupils are encouraged to bring fruit to school to eat during morning break.

Every child is also encouraged to bring a bottle of water to school on a daily basis. Drinking water is available to all children throughout the day.

Many sporting activities are arranged for pupils throughout the year with after school clubs and outside sporting agencies developing the pupils within lessons e.g. Cardiff Multisport.

Health Education is a significant and integral component of the curriculum for all pupils so that they may acquire knowledge and understanding of health issues and develop the appropriate skills and attitudes which lead to a responsible and healthy lifestyle.

Substance Misuse education and sex-education are taught within the framework of the school's health education programme at appropriate stages in the pupils development.

### Cool Cymru week

The school held a Cool Cymru week to celebrate all things Welsh and to learn about Welsh history and traditions. The children were encouraged to be proud to be Welsh and in being able to speak Welsh. A variety of activities were organised, for example, baking Welsh foods, learning about Mr Urdd, visits from Mr Iwan Griffiths from S4C news who taught them some Welsh Folk Dancing.

### World Book Day

On world book day all pupils came dressed as characters from books and enjoyed various activities on the day.

### T.Llew Jones Day

To celebrate the works of one of Wales' most famous children's author the pupils are given an opportunity to dress up as characters from his literary works, as well as learn about his life his poetry and his stories.

### Fair Trade Day

During our Fair Trade day the children learnt about how children live in other countries and how Fair Trade can help them and their families.

### European Day

The children celebrated European Day by dressing in the traditional costumes of various European countries and learning about their customs.

### E-Safety Day

The school held an e-safety day and the children undertook a variety of learning and discussion activities.

### Visits and Visitors

Educational Visits were arranged for the pupils and the Foundation Phase visited The National Museum and the Maritime Museum in Swansea.

KS2 pupils visited Tesco, House of Sport in Cardiff, the cinema to watch 'Ten Pieces', the Albany Gallery and The Millenium Stadium to watch the Changing of the colours of the Royal Welsh Fusiliers. Year 4 and 5 pupils also attended the Senedd to sing at a celebration for St Davids Day held by Jenny Rathbone AM.

Swimming lessons were taken by the pupil of Years 3 and 4 in Pentwyn Leisure Centre.

A variety of visitors came to speak to the children; these included Adam Coleman who presented school assemblies, the local librarian, Mr Dafydd Roberts (Thanksgiving assembly), Miss Mirain Rhys who spoke about her travels to Patagonia, Dr Williams (a parent) came and spoke to the children about using medicines safely and PC Warner. During these visits the children had the opportunity to ask and answer a variety of questions and learnt about the world around them.

The children also benefitted from other visitors to the school this year, for example, they saw a show on Food Safety, Cardiff Multisport supported PE lessons across the school for the year and offered an after-school sports club for the pupils, Miss Amy Rees (pupil at Glantaf school) supported Gymnastics lessons with year 5 pupils, Mr G.Ellis, Ms R.Bevan and Mrs A.Harris (teachers from Bro Edern school) have been in speaking to and working with the year 5 pupils, The RSPB visited the KS2 pupils and took part in a variety of outdoor activities. Year 4 and 5 also won a competition by Western Power and received an outdoor adventure experience from Stephanie Thompson at Bushcraft Birthdays.

## Special Educational Needs

Following the school's policy on the identification of pupils with SEN the number of pupils who were registered at each stage of the Code of Practice as at July 2014 is: 23

Pen-y-Groes is an inclusive school and intervention at any stage is within the context of whole school provision.

The graduated response specific to SEN, which is in line with the SEN Code of Practice 2002, recognises that there is a continuum of needs. Stage one is the effective whole school inclusion of pupils with SEN and any support strategies needed for individuals will be implemented by class teachers.

### **School Action (SA)**

If a child makes very little or no progress at stage one they will be placed on SA. At this stage a child will have an Individual Education or Behaviour Plan (IEP/IBP) with 3 specific targets. This will be reviewed each term.

### **School Action + (SA+)**

If adequate progress is not made at SA, the SENCo, in consultation with parents/carers may conclude that further support and advice is needed. A child will be placed on SA+ and school will seek external advice from health, specialist teacher teams or the educational psychology service. The staff continue to attend courses, and keep abreast of developments relating to the field of SEN.

### **Statements**

In a very few cases, it may be necessary for the school to consider, in consultation with the parents/carers and any outside agency involved, whether a statutory assessment may be necessary. We use the LEA guidance to help make any such decision. If the child's needs are considered to be severe and complex, a statement of special educational needs may be issued by the LEA. All pupils registered at School Action, or above, have Individual Educational Plans which are regularly examined in order to establish their continued relevance and appropriateness. As a result, the stage that a pupil is identified as functioning at may change in order to meet his or her needs.

### School Priorities for 2015/16:

PRIORITY 1: Develop Restorative Approaches in the school

PRIORITY 2: Raising standards of pupils' oracy and reading skills in both Welsh and English

PRIORITY 3: Raising standards of pupils' problem solving skills and ensuring progression from year to year in numeracy.

PRIORITY 4: Promote the status of the school in the wider community to ensure increasing NOR.

PRIORITY 5: To develop and improve the pupils digital literacy within the school.

## **5. Various Activities**

### Official Opening

The school celebrated its Official Opening Ceremony this year with Mr Huw Lewis AM Minister for Education and Skills opening the school on 11<sup>th</sup> March 2015.

### Extra Curricular Clubs

In the Urdd club the children had the opportunity to partake in a variety of activities including sport, craft, music and games. The pupils also enjoyed a 'Jambori' at the Urdd Centre in the Millennium Centre in Cardiff Bay, There are numerous clubs for the pupils to access during their school year, these include reading club, cookery club, creativity club, IT Club and Urdd club. Many thanks to the staff for their hard work.

### Welsh Government Funded Free Breakfast Scheme

The free school breakfast club is to begin in September 2015. The purpose of the scheme is to supply breakfast for those who would not be given some otherwise.

### Charity Events

The children wore spots and stripes to school in aid of Children in Need and raised £151.45

The pupils and staff participated in a sponsored skip-a-thon this year and raised a grand total of £756 for the British Heart Foundation.

### Ffrindiau

The ffrindiau once again held a successful Christmas Fair after the concert which raised a staggering £1212.19.

The Ffrindiau arranged numerous activities for parents and pupils this year with the Christmas and Summer Fayres, A school disco, a cinema night, a cake sale and a Mother's day raffle. The money is being raised towards yard markings for the pupils play areas.

### Ysgol Bro Edern

We as a school have developed strong links with Ysgol Bro Edern and have been involved in many working parties with staff from Bro Edern and the other schools in the Bro edern cluster.

A closing the gap training day was held at Bro Edern for all cluster school staff ,

We welcomed students from Bro Edern Secondary school who observed the activities in the Nursery setting.

### Sporting Activities

During lunchtimes staff are present to play games and encourage the children's language and personal and social skills.

Sports day was a very big success with all the children demonstrating their sporting skills with Team Collen winning this year's Sports Day.

Cardiff Multisport supported PE lessons across the school for the year and offered an after-school sports club for the pupils,

The pupils and staff participated in a sponsored skip-a-thon this year.

### Links with parents

Each class held an assembly for parents at the end of the Summer term

The children again entertained parents and family at our yearly Christmas Concert

Curriculum evenings were held for parents which included a Tric a Chlic evening to inform parents of the language lessons that take part in the Foundation Phase and a Sex Education meeting for parents discussing the lessons that will be held in school.

We are confident that strong links and effective communication exists between the school and parents via parents' evenings, yearly reports, open days and the school newsletter.

### Links with the community

Performing at this year's Tafwyl Festival at Cardiff Castle saw the whole school entertain and enchant parents and friends of the school with their wonderful singing skills.

The school held a Thanksgiving Assembly in the Autumn Term and donated all the food collected to FoodBank, Cardiff. Mr Dafydd Roberts visited the school to lead the Thanksgiving Service at the school.

We welcome many professionals to the school, including education psychologists, health workers and nurses, finance and ICT officers, advisory teachers and link officers.

PC Warner spoke to all pupils this year on various subjects.

The Local Librarian came to discuss the Summer Reading Challenge with the children, in which many pupils took part.

A number of pupils competed at the Eisteddfod Gylch and it was a pleasure to see their confidence on stage.

### Equality and Diversity

Ysgol Gymraeg Pen-y-Groes has an equal opportunities policy and the Governors and the Headteacher are aware of their duty to promote equal opportunities and good relations.

The school records and monitors racist incidents and how they are resolved. The Governing Body is also encouraged to report on these incidents for pupils, parents and LEA. For further information see National Assembly for Wales Circular 3/99 'Pupil support and social inclusion'

### Accessibility Plan

All pupils have an entitlement to a broad and balanced curriculum regardless of their disabilities. The school strives to prevent disabled pupils being treated less favourably than other pupils.

We evaluate our performance regularly to ensure that every child's needs are being met. The school has a strategic policy and an accessibility plan.

The new school building has good access and a disabled toilet. There are no disabled pupils in attendance at present.

## **6. Attendance and Absences**

The Attendance Target for the School was 95%. This was achieved in the last academic year at 95.7%

The percentage attendance was: 95.7% Authorised absence was: 2.84%. Non-authorised absences was: 1.46%

Authorised absences is where the school has given approval in advance for a pupil of compulsory school age to be away, or has accepted an explanation afterwards as a satisfactory reason for absence.

Non-authorised absences is described as absence from school for any period because of a pre-meditated or spontaneous act by the pupil or parent or both. This includes parentally condoned absences.

The school works closely with the Attendance Officer monitoring absences of pupils and will work with any family where there are concerns regarding attendance by offering support and guidance.

### Fixed Penalty Notices

In Wales, legislation (The Education (Penalty Notices) (Wales) Regulations 2013) has given local authorities new powers to issue Fixed Penalty Notices (FPNs) to the parents of children and young people who are persistently absent from school and/or pupil referral units (PRUs) without authority.

### Policies

A Prospectus is issued to parents when pupils are first admitted to school. All school policies are regularly reviewed in consultation with staff and governors. All policies are available to view in the school by prior arrangement with the Headteacher.

### Buildings / Health and Safety

The Governors are proud of the way in which pupils and visitors respect the fabric of the building. The building is one to be proud of with the latest modern facilities. The children are appreciative of the work undertaken and the environment offers scope for every child. The Nursery opened in September 2013 and increasing numbers mean that the School is well placed to provide for primary school aged pupils.

Additionally, the Flying Start facility was built during the year, and first pupils were admitted during the Summer term.

Every visitor needs to visit the school office in order to gain access to the school and to sign in and out.

All school yards are fit for purpose and all gates are securely locked. The school has a Health and Safety Policy in order to ensure a safe environments for all staff, pupils and visitors to the premises.

### Toilets

The school has the required toilet facilities for pupils in a school of its size and these are cleaned and checked at both the end and start of the day and throughout the day.

### Finance

The financial statement for the year 2014/15 attached to this report and information regarding the current school year will be available from the school during the spring term. Financial information relating to the school is available for examination at the school, provided that prior arrangements are made with the Headteacher.

### Resolutions

There were no Resolutions from the Annual Report meeting last year.

### Governors' Expenses

No claims for expenses were submitted.

### **ESTYN INSPECTION 2012 RECOMMENDATIONS:**

Priority 1: Raise the standards of pupils' extended writing skills in both languages across the curriculum

Priority 2: Improve the quality of teaching

Priority 3: Strengthen the procedure for assessment and assessment for learning

Priority 4: Strengthen the self-evaluation procedure and ensure that stakeholders are involved in the process

Priority 5: Develop the role of the governing body as a critical friend

Priority 6: As a matter of urgency, ensure stability in the school's leadership

The return visit by the ESTYN team in Spring 2014 indicated that good progress had been achieved towards each recommendation and that they would revert to the normal cycle of Inspections.

# School Comparative Results—Foundation Phase

(Table 1 of 2 - PERCENTAGES)

## Cardiff

Ysgol Gynradd Gymraeg Pen-Y-Groes

		N	D	W	1	2	3	4	5	6	A
<b>Personal and social development, well-being and cultural diversity</b>	School	0.0	0.0	0.0	0.0	0.0	0.0	0.0	61.5	38.5	0.0
	Wales	-	0.3	0.2	0.2	0.3	0.9	3.8	42.7	51.2	0.2
<b>Language, literacy and communication skills (in Welsh)</b>	School	0.0	0.0	0.0	0.0	0.0	0.0	15.4	53.8	30.8	0.0
	Wales	0.0	0.1	-	0.1	0.1	1.1	8.7	57.3	32.4	0.1
<b>Language, literacy and communication skills (in English)</b>	School	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	Wales	0.1	0.4	0.3	0.2	0.4	1.7	10.3	54.5	31.8	0.3
<b>Mathematical development</b>	School	0.0	0.0	0.0	0.0	0.0	0.0	15.4	61.5	23.1	0.0
	Wales	-	0.3	0.2	0.2	0.3	1.2	9.0	58.4	30.0	0.3

## Optional Areas of Learning:

<b>Creative development</b>	School	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<b>Physical development</b>	School	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<b>Knowledge and understanding of the world</b>	School	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<b>Welsh language development</b>	School	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0

FPI \*\*

School	76.9
Wales	85.2

## National Test Results

Percentage of pupils within each range of scores:

NCY	English Reading			Welsh Reading			Numeracy Procedural			Numeracy Reasoning			
	School 2015	LA 2015	Wales 2015	School 2015	LA 2015	Wales 2015	School 2015	LA 2015	Wales 2015	School 2015	LA 2015	Wales 2015	
<b>2</b>	<85	-	17	16	23	11	16	0	17	16	0	18	16
	Between 85 - 115	-	66	67	69	66	68	85	67	68	69	67	67
	>115	-	17	17	8	23	17	15	15	16	31	15	17
<b>3</b>	<85	-	17	16	23	9	15	23	17	16	38	17	15
	Between 85 - 115	-	63	65	69	66	66	77	65	68	62	66	68
	>115	-	20	19	8	25	18	0	18	16	0	17	17
<b>4</b>	<85	33	17	16	17	13	15	33	17	16	0	18	16
	Between 85 - 115	67	64	67	83	62	68	50	66	68	83	64	66
	>115	0	19	16	0	25	17	17	18	16	17	17	18
<b>5</b>	<85	11	16	16	0	6	15	11	16	16	33	17	16
	Between 85 - 115	56	66	67	78	66	67	56	64	68	44	67	68
	>115	33	18	17	22	29	17	33	19	16	22	16	17
<b>6</b>	<85	-	16	16	-	11	15	-	16	16	-	17	16
	Between 85 - 115	-	64	67	-	64	68	-	66	68	-	67	67
	>115	-	19	17	-	25	17	-	19	17	-	16	17

**Ysgol Pen y Groes**  
**Financial Report to Parents 2014/15**

Details	£ Budget 2014/15	£ Actual 2014/15
<b>Employee Related Expenses</b>		
Teaching Staff	248,901	247,144
Support Staff	110,819	102,714
Other staff costs	16,500	40,304
<b>Premises Related Expenses</b>		
Repairs and Maintenance	6,755	2,797
Energy Costs	10,000	8,176
Water Charges	1,500	906
Cleaning Contract	22,043	18,950
<b>Supplies &amp; Services Expenses</b>		
Furniture		1,275
Teaching Materials	15,000	12,294
Games & School Activities	1,000	1,160
Office Expenses	3,500	4,097
Travel & Subsistence Expenses		286
Clerk to Governors	725	
School Meals	1,882	1,882
Service Units	14,638	14,638
<b>Gross Expenditure</b>	<b>453,263</b>	<b>456,623</b>
<b>Income</b>		
Community Use/Lettings	0	-14,651
Grants/Other Income/Receipts	-34,057	-29,292
<b>Gross Income</b>	<b>-34,057</b>	<b>-43,943</b>
Unallocated	24,894	
Balance Carried Forward		31,420
<b>Net Expenditure Controllable By School</b>	<b>444,100</b>	<b>444,100</b>
Rates	0	0
<b>TOTAL NET EXPENDITURE</b>	<b>444,100</b>	<b>444,100</b>

<b>Balances held as at 31.3.2015</b>		
Uninvested Balance	31,420	
Invested Balance	0	
Total Balances held as at 31.3.2015	<u>31,420</u>	